



ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) – DISCRETIONARY

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
CITY OF NEEDLES, CALIFORNIA
TUESDAY, AUGUST 9, 2022
COUNCIL EXECUTIVE SESSION – **NONE**
CITY COUNCIL MEETING – **6:00 P.M.**
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED
BY THE CITY CLERK TO 6:00 P.M.**

AUTHORIZED BY AB 361

**THE MAYOR AND COUNCIL MEMBERS MAY BE ATTENDING THIS MEETING VIA
*** MICROSOFT TEAMS *****

**THE PUBLIC MAY ALSO ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING
PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com**

**TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at
www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)**

If asked, enter the following: Meeting ID: 881 762 638#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 881 762 638#

The meetings are being recorded. - MASKS ARE ENCOURAGED

CALL TO ORDER

ROLL CALL Vice Mayor Paget and Councilmember Campbell have requested excused absences

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONFLICT OF INTEREST

CORRESPONDENCE

INTRODUCTIONS

CITY ATTORNEY - Parliamentary procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.

PUBLIC APPEARANCE – Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATIONS

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

- 1) Presentation by Captain Ross Tarangle of the 2021 City of Needles Annual Crime Statistics (INF)
- 2) Chamber of Commerce to introduce their new board and executive board members and an update on the El Garces Visitor Center (INF)

PUBLIC HEARING

- 3) Public hearing noticed to consider all evidence and testimony for or against approval of Ordinance No. 652-AC, amending the Needles Municipal Code (NMC) Section 96.08 "Dwelling Unit" adding "Accessory Dwelling Unit" and Section 96.00 "Table of Permissible Uses"
 - Staff Report
 - Council Questions of Staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Ordinance No. 652-AC amending the Needles Municipal Code (NMC) Section 96.08 "Dwelling Unit" adding "Accessory Dwelling Unit" and Section 96.00 "Table of Permissible Uses" (1st reading – post) (ACT)

RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING CALL TO ORDER (Roll Call previously taken)

PUBLIC APPEARANCE – Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

NPUA / COUNCIL CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 4 through 8 on the Consent Calendar by affirmative roll call vote. (ACT)

- 4) NPUA / COUNCIL: Authorize the purchase of reconditioned transformers size 25 KVA to 750 KVA pole and pad mounted, single and three phase not to exceed \$120,000 from T&R Electric, funds available in FY23 electric department operations and maintenance
- 5) NPUA / COUNCIL: Accept the WZI Inc. AB32 Greenhouse Gas (GHG) Verification Report 2021 Emissions
- 6) NPUA / COUNCIL: California Public Utilities Commission's (CPUC) Needles Public Utility Authority electric distribution system 2022 audit (INF)
- 7) NPUA / COUNCIL: Authorize a pilot Turf Removal Program not to exceed \$16,000 for FY22/23 utilizing the Public Education funds from the Water Department

- 8) NPUA / COUNCIL: Update on the Electric and Water Automatic Metering Project (INF)
End of Consent

ADJOURN THE JOINT NPUA / COUNCIL MEETING - RECONVENE THE CITY COUNCIL MEETING

CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 9 through 23 on the Consent Calendar by affirmative roll call vote. (ACT)

- 9) Approve the Warrants Register through August 9, 2022
- 10) Waive the reading and adopt Resolution 2022-57 confirming and adopting an itemized statement of cost for abatement of property located at 1229 Desert Drive, also known as APN 0650-423-04-0000, and file said resolution with the County Recorder placing a lien on the property
- 11) Waive the reading and adopt Resolution 2022-58 confirming and adopting an itemized statement of cost for abatement of property located at 2234 Casa Real Street, also known as APN 0185-351-45-0000, and file said resolution with the County Recorder placing a lien on the property
- 12) Waive the reading and adopt Resolution 2022-59 confirming and adopting an itemized statement of cost for abatement of property located at 110 Market Street, also known as APN 0185-066-26-0000, and file said resolution with the County Recorder placing a lien on the property
- 13) Waive the reading and adopt Resolution No. 2022-63 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of August 18, 2022 – September 16, 2022, pursuant to provisions of the Ralph M. Brown Act
- 14) Revised Schedule A of the County of San Bernardino Law Enforcement Services Contract No. 99-376 reflecting additional costs based on new labor negotiations for law enforcement staff (INF)
- 15) Accept the bid from WESTCO ANIXTER in an amount not to exceed \$30,529.88 to purchase 28 LED Light Structures using Capital Electric Funds in the amount of \$15,264.94 and the School District will be invoiced for \$15,264.94 and authorize staff to issue a Notice of Award and Notice to Proceed for the purchase
- 16) Accept the Clean California Local Grant Program Restricted Grant Agreement No. CCL-5220-009 in the amount of \$2,179,702 and authorize a FY 22/23 revenue and expenditure increase
- 17) Accept TKE Engineer's Proposal for Design Work of Marina Beach Park (AKA: 1st & 2nd Beach) using funds from the Clean California Local Grant Program in the amount not to exceed \$264,064 and authorize staff to execute a new task between City and TKE Engineering for said work
- 18) Approve filing of a claim for Local Transportation Fund (LTF) and State Transit Assistance (STA) Fund for fiscal year 2022-2023
- 19) Waive the reading and adopt Resolution No. 2022-61 adopting the Measure I Five-Year Capital Improvement Plan for fiscal years 2023-2027

- 20) Waive the reading and adopt Resolution No. 2022-60 approving the “Ambie’s Sweet Shop” Economic Development Program Application in an amount not to exceed \$12,652 to the non-cannabis business located at 109 F Street
- 21) Accept the Calendar Year 2023 Employee Benefits Plan costs for the city
- 22) Approve a full-time Account Clerk I job description to be added to the Authorized Position list and fund from reserves
- 23) Accept the bid from Christensen Brothers Engineering, Inc for base bid items for the Phase III Water Service Replacement and Street Improvements with a total bid amount of \$1,831,850 and a total project cost of \$2,083,373.90 including a 10% contingency, using funds from FY2023 General Fund Public Works Street Improvements and authorize staff to issue a Notice of Award and Notice to Proceed

End of Consent

REGULAR ITEM

- 24) Authorize the allocation of the second tranche of the State and Local Fiscal Recovery Funds (SLFRF) as follows: Replace revenue lost due to the pandemic, Transient Occupancy Tax (TOT) \$127,362, Sales tax \$17,042, replace \$2,500 pledged by Legacy for youth program, \$2,500 for San Bernardino County Sherriff (SBCS) for youth program, \$16,011 to recover FEMA grant expenditures not reimbursed and request council direction to allocate the balance of \$429,767 to general reserve (ACT)
- 25) Authorize Councilmember Campbell and those interested to attend the Innovating Commerce Serving Communities (ICSC) Event at the San Diego Convention Center on September 28-30, 2022 (ACT)
- 26) Authorize those interested to attend the California Cannabis Control Summit to be held on October 12-13, 2022, at the Hilton Sacramento Arden West (ACT)
- 27) Discussion regarding a proposed date, location, and budget for an Employee Appreciation Event (ACT)

CITY ATTORNEYS REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

- Councilmember Campbell
- Councilmember Evans
- Councilmember Merritt
- Vice Mayor Paget
- Councilmember Belt
- Councilmember Longacre
- Mayor Williams

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL
IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**

<http://www.cityofneedles.com>

Posted August 5, 2022

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 5th day of August 2022

Dale Jones, CMC, City Clerk