



City of Needles, California Request for Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: November 9, 2021

Title: Authorize an additional deputy sheriff position (40 patrol hours per week), one marked unit, and one HT (hand-held transmission) to the Law Enforcement Services Contract Schedule A effective January 1, 2022; and approve an additional \$77,211 budget adjustment to cover the costs for the 2021-2022 fiscal year

Background: At the September 14, 2021 meeting, the City Council approved a budget adjustment of \$175,000 plus a patrol car estimated at \$17,200 with a \$2,500 startup cost for equipment (total of \$194,700) for supplemental law enforcement services for the remainder of fiscal year 2021-22, funding to come from the marijuana tax portion of the general fund reserve. These funds were to increase patrol using overtime coverage whereby there would be two deputies on duty 20 hours a day and one deputy on duty 4 hours a day and would add an additional patrol vehicle to ensure one is available for the additional staffing.

Since that time, Captain Ross Tarangle has submitted an amended Schedule A proposing to add one deputy and a marked patrol vehicle (40 patrol hours per week, not overtime) prorated for six months beginning January 1, 2022.

On November 2, Mayor Williams and Councilmember Merritt met as the Budget Committee and recommend approval of the increase in law enforcement services.

Fiscal Impact: The sheriff's contract will see an increase of \$181,911 this fiscal year with the additional half-year deputy (based on the number provided, the overall annual increase is \$351,911 for current fiscal year). Of the \$194,700 approved on September 14, Captain Tarangle estimates \$90,000 will be needed for general patrol overtime during the 2021-22 fiscal year leaving the remainder of \$104,700 to be applied for the new deputy position. The additional funding of \$77,211 would come from general fund reserves.

Recommendation: Authorize an additional deputy sheriff position (40 patrol hours per week), one marked unit, and one HT to the Law Enforcement Services Contract Schedule A effective January 1, 2022; approve an additional \$77,211 budget adjustment to cover the costs for the 2021-2022 fiscal year to come from general fund reserves; and approve Amendment No. 25 to Contract No. 99-376 with the County of San Bernardino reflecting the increased services and authorize the mayor to sign same.

Submitted By: Rick Daniels, City Manager

Finance Director: *AS for SM*

City Management Review: *Rick*

Date: *11/9/21*

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: *11*

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

99-376 A-25

SAP Number

N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Kelly Welty, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	City of Needles
Contractor Representative	Jeff Williams, Mayor
Telephone Number	(760) 326-2113
Contract Term	07/01/2021 through 06/30/2022
Original Contract Amount	\$2,935,478
Amendment Amount	\$ 181,911
Total Contract Amount	\$3,117,389
Cost Center	4414351000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 25

Effective January 1, 2022, Contract No. 99-376 to provide law enforcement service to the City of Needles is hereby amended by replacing Schedule A referred to in Section II. CONSIDERATION, with the Schedule A attached hereto and incorporated by reference

Except as amended, all other terms and conditions of this contract remain as stated therein.

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SAN BERNARDINO COUNTY

►

Curt Hagman, Chairman, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

City of Needles

(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Jeff Williams

(Print or type name of person signing contract)

Title Mayor

(Print or Type)

Dated: _____

Address 817 Third Street

Needles, CA 92363-2933

FOR COUNTY USE ONLY

Approved as to Legal Form
► _____
Richard D. Luczak, Deputy County Counsel

Reviewed for Contract Compliance
► _____

Reviewed/Approved by Department
► _____
Kelly Welty, Chief Deputy Director of Sheriff's
Administration

Date _____

Date _____

Date _____

**SCHEDULE A
Law Enforcement Services Contract
City of Needles
2021-22**

CHANGE: ADD 40-patrol hours per week; 1 Marked Unit, 1 HT Radio Effective 01-01-2022

<u>LEVEL OF SERVICE</u>	<u>FY 2021-22</u> <u>COST</u>
0.31 - Lieutenant	109,281 ¹
1.35 - Sergeant	400,145 ¹
1.00 - Detective/Corporal	250,436 ¹
8.42 - Deputy Sheriff (304 hours per week)	1,803,606 ¹
0.90 - Sheriff's Service Specialist	79,191 ¹
0.50 - Office Specialist	40,361 ¹
4.00 - Marked Unit	69,076 ²
1.00 - Unmarked Unit	7,373 ²
0.90 - Pickup truck	7,261 ²
1.00 - Ford Escape (COP)	6,366 ²
Dispatch Services	164,304 ¹
11.90 - HTs (Amortization, Access & Maintenance)	16,767
10.00 - Taser Replacement (Amortized over 5-years)	3,360
Administrative Support	15,501
Office Automation	39,607
Services & Supplies	16,956
Vehicle Insurance	29,625
Personnel Liability & Bonding	85,619
Workers' Comp Experience Modification	8,674
Law Enforcement Experience Modification	35,417
County Administrative Cost	86,554
Startup Cost	11,910
Cost for FY2021-22	\$ 3,287,389 ¹
Less credit 1-Deputy Sheriff & 1-Marked Unit Jul - Dec	\$ (170,000)
Revised Cost for FY2021-22	\$ 3,117,389 ¹

Monthly Payment Schedule

1 st payment due July 15, 2021:	\$244,625
2 nd through 6 th payments due the 5 th of each month:	\$244,623
7 th through 12 th payments due the 5 th of each month:	\$274,941

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

² Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

³ No replacement cost is included for grant funded or donated vehicles.

**SCHEDULE A
Law Enforcement Services Contract
City of Needles
2021-22**

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increases to salaries and benefits resulting from Board of Supervisors-approved changes to Memorandums of Understanding with the County's various employee organizations.
- Actual overtime cost.
- Actual on-call cost (on call pay for safety employees for 2021-22 is \$195 per week).
- Actual cost of vehicle fuel, repair and maintenance, including the cost of collision repair.
- Professional services from private vendors and other services, supplies and personnel costs above the contract formula.

LEVEL OF SERVICE SUMMARY

SAFETY:

Lieutenant	-	0.31
Sergeant	-	1.35
Detective/Corporal	-	1.00
Deputy Sheriff	-	<u>8.42</u>
		11.08

GENERAL:

Sheriff's Service Specialist	-	0.90
Office Specialist	-	0.50
Dispatchers	-	<u>1.40</u>
		2.80

VEHICLES:

Marked Patrol Units	-	4.00
Unmarked Units	-	1.00
Pickup Trucks	-	0.90
Citizen Patrol	-	1.00
Donated Vehicles-Ins Only	-	<u>2.00 *</u>
		8.90

DONATED VEHICLES LIST:

Command Post Trailer	-	1 *
Polaris UTV	-	<u>1 *</u>
		2 *

* (Included for insurance costs only)