

CEMETERY ADVISORY COMMISSION

August 20, 2020

The adjourned regular meeting of the Cemetery Advisory Commission held on the 20th day of August, 2020, was called to order at 3:00 p.m. with CHAIRWOMAN BALDWIN (IN CHAMBERS) presiding and the following COMMISSIONERS present:

TELEPHONICALLY: COMMISSIONERS DUNDON, WILLIAMS AND McNEIL

Also Present In-Chambers: COMMUNITY SERVICES MANAGER SALLIS AND ALTERNATE LONG

APPVL OF AGENDA COMMISSIONER DUNDON MOVED, SECONDED COMMISSIONER McNEIL, to approve the agenda. Motion carried by the following roll call vote:

- AYES: CHAIRWOMAN BALDWIN, COMMISSIONERS WILLIAMS, DUNDON AND McNEIL
- NOES: NONE
- ABSENT: COMMISSIONER BROWN

MINUTES COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER DUNDON, to approve the minutes of the special meeting held May 20, 2020.  
May 20 '20 Motion carried by the following roll call vote:

- AYES: CHAIRWOMAN BALDWIN, COMMISSIONERS WILLIAMS, DUNDON AND McNEIL
- NOES: NONE
- ABSENT: COMMISSIONER BROWN

CORRESP None

PBLC APRN None

UNFNS BUS None

NEW BUSN COMMISSIONER DUNDON questioned the money received by the cemetery from the cannabis businesses. Manager Sallis explained that no funds are directly received from cannabis, however, the general fund continues to support the cemetery and the cannabis revenues go into the general fund.  
RESOL NO 8-20-20 CAC  
FEE INCR

Manager Sallis spoke on the number of burials at Needles Riverview Cemetery which have been decreasing over the past years and the last fee increase being in 2014. CHAIRWOMAN BALDWIN felt a 25% increase was high and explained that the overall cost-of-living since 2014 would be about 18%. She suggested a 20% increase in the plot purchase fee would be better and expressed concern with pricing the cemetery out of business. Discussion followed on the proposed increase in fees with CHAIRWOMAN BALDWIN recommending a 20%

increase in the plot purchase fee, leaving the canopy charge at \$100, and approving the remaining fees as proposed.

COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER WILLIAMS, to support Chairwoman Baldwin's recommendation of a 20% increase in the lot fees only; leave the canopy fee at \$100; accept all remaining fees as proposed; and waive the reading and adopt Resolution No. 8-20-20 CAC approving a fee increase at the Needles Riverview Cemetery, as revised, effective October 1, 2020 subject to City Council public hearing and approval. Motion carried by the following roll call vote:

AYES: CHAIRWOMAN BALDWIN, COMMISSIONERS WILLIAMS, DUNDON AND McNEIL  
NOES: NONE  
ABSENT: COMMISSIONER BROWN

COM ROSTS COMMISSIONER McNEIL asked how the half-time employee at the cemetery and maintenance of the grounds was working. Manager Sallis explained that the employee did not last for personal reasons so the position has been vacant for some time and just recently filled by transfer from another department. The cemetery grounds are not looking up to par for this time of year and the crews are not sure why but have had several major water leaks that are being/have been repaired. COMMISSIONER McNEIL would like to see if the half time employee is adequate staffing to maintain the cemetery or if the Commission should consider requesting more time out there. He suggested looking at this position next budget year to see if half time is sufficient.

CHAIRWOMAN BALDWIN declared the adjourned regular meeting of the Cemetery Advisory Commission held on the 20th day of August, 2020, adjourned at 3:34 p.m.

ATTEST: \_\_\_\_\_  
Chairwoman

\_\_\_\_\_  
Community Services Manager