



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA RDA Regular Special

Meeting Date: February 25, 2020

Title: City Council Resolution No. 2020-09
A Resolution of the City Council of the City of Needles
Awarding the RFP Proposal for the General Plan
Land Use Element Update from PlaceWorks
For an Amount Not to Exceed \$114,145
Authorize staff to issue a Notice of Award and Notice to Proceed

Background: August 14, 2019 a "Request for Proposal" (RFP) was initiated for the preparation of the General Plan Land Use Element update pending confirmation of a grant award from State SB-2 funds. The City recently received confirmation of the grant award in the amount of \$160,000. Attached is the Resolution accepting the bid from PlaceWorks for the preparation of the General Plan Land Use Element Update, in an amount not to exceed \$114,145. Additional grant funds will be used for the preparation of the CEQA document that is required for General Plan updates. One other bid was received in the amount of \$127,590 from EMC Planning Group.

PlaceWorks is a qualified vendor that prepared the City's Housing Element which was accepted and approved by the California Housing and Community Development Department.

Public Notification: Not applicable

Critical Timeline: Grant Funds' Encumbrance Date is June 30, 2022.

Fiscal Impact: The State HCD has awarded a grant for this purpose for \$160,000 for funding the General Plan Land Use Element Update

Sylvia Miledi *Sylvia Miledi*

Recommendation: Approve Resolution No. 2020-09, awarding the RFP Proposal for The General Plan Land Use Element Update from PlaceWorks for an amount not to exceed \$114,145. Authorize staff to issue a Notice of Award and Notice to Proceed.

Submitted By: Patrick Martinez, Development Director

City Management Review: *Rick*

Date: *2/18/20*

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
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Agenda Item: *11*

RESOLUTION NO. 2020-09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES
AWARDING THE RFP PROPOSAL FOR THE GENERAL PLAN LAND USE
ELEMENT UPDATE TO PLACEWORKS OF SANTA ANA, CA, IN AN
AMOUNT NOT TO EXCEED \$114,145**

WHEREAS, notice to bidders has been duly given as required by law publication in the Needles Desert Star for the Update of the General Plan Land Use Element; and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the preparation of the above-designated document from the following bidders, namely:

PlaceWorks of Santa Ana, CA	\$114,145
EMC Planning Group	\$127,590

WHEREAS, after consideration of all bids filed, there was determined by the Council that the bid of PlaceWorks of Santa Ana, CA is the best and lowest responsible bid for the preparation of the General Plan Land Use Element Update.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEEDLES AS FOLLOWS:

Section 1. That the bid of PlaceWorks of Santa Ana, CA, is hereby accepted for the preparation of the of the General Plan Land Use Element Update as described in the submitted bid, and that the contract is now awarded to said company in an amount not to exceed \$114,145.

Section 2. The Mayor and City Clerk of the City of Needles are hereby authorized and directed to execute the contract with the contractor for the preparation of the General Plan Land Use Element Update and that said contract be then submitted to this Council for final approval as provided by law.

Section 3. This resolution as now adopted shall be in full force and binding effect upon the City of Needles, CA, upon the final approval of the completed contract with the successful bidder by resolution of this Council.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 25th day of February, 2020, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

(Seal)

Attest:

City Clerk

Approved as to form:

City Attorney